

Parish Clerk & RFO: Dawn Greatorex
The Green
Glapwell
Chesterfield
S44 5 LW
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Web: www.glapwell-pc.gov.uk

Acting Chair: Cllr Craig Lee

Members of Glapwell Parish Council
(See *distribution*)

2/10/2025

Dear Councillor

You are hereby summoned to attend an Ordinary Meeting of the Parish Council to be held on Thursday 9th October 2025 at the **Glapwell Centre, The Green, Glapwell**, commencing at **7.00pm**, for the purpose of considering and resolving the business to be transacted, as set out in the following Agenda.

Yours sincerely,

D Greatorex

Dawn Greatorex
Parish Clerk & RFO

Distribution:

Parish Councillors: Cllr Craig Lee, (Acting Chair) Cllr Mick Cane, Cllr Jason Cooke, Cllr Clive Fleetwood, Cllr David Harvey, Cllr Rachel Hibbert, Cllr Colton Lee, Cllr John Ritchie, Cllr S Thornton, Cllr Tony Trafford

District Councillor: Cllr John Ritchie

County Councillor: Cllr D Harvey

Other: Website, Notice boards

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**Ordinary Meeting of the Parish Council to be held at
Glapwell Centre, The Green, Glapwell
at 7.00 pm on Thursday 9th October 2025**

Agenda

Non-confidential items

- 1 To Receive and accept apologies for absence
- 2 Acting Chairs announcements
- 3 Variation of order of business
- 4 Declaration of Members Interests
 - (a) Register of Interests: Councillors are reminded of the need to update their register of interests
 - (b) To enable members to declare the existence and nature of any Disclosable **Pecuniary** Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
 - (c) To enable members to declare the existence and nature of any **Other** Disclosable Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

(Councillors who have declared a Disclosable **Pecuniary** Interest, or an **Other** Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the room during the discussion of the relevant item(s)**).
 - (d) To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011). Written requests to be with the clerk at least 3 clear days prior to a meeting.

5 Items in Exclusion

To approve the discussion of any items in exclusion of public and press.

6 Minutes

- a) To approve the extraordinary minutes of the Parish Council, held on Thursday 11th September 2025.
- b) To approve the ordinary minutes of the Parish Council, held on Thursday 11th September 2025.

7 Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter (It is suggested representations are limited to a maximum of 3 minutes per person).
- (b) Report from and questions to County Councillor
- (c) Report from and questions to District Councillor
- (d) Report from and questions to PCSO David Hancock.

8 Clerk's Report

To note and approve the Clerk's Report

9 Centre Manager's Report

To note and approve the Centre Manager's Report

10 Correspondence

To note receipt of items for information, including:

- (a) DALC Newsletter
- (b) NALC Newsletter
- (c) Emails from Parishioners
- (d) Any other items

11 Planning

- i) To receive any Planning Proposals

None received.

- ii) To receive any planning decisions.

None received.

12 Matters for decision

- (a) To consider and approve the renewal of the Parish Council Insurance Policy.
- (b) Football ground and MUGA (standing item).
 - i) To discuss and receive updates regarding the Football Ground.
 - ii) To discuss keys for access to Hall Corner
 - iii) To discuss CCTV Cameras at Hall Corner, and to consider the GCSA purchasing CCTV equipment from the Grounds-man.

- iii) To discuss and receive updates regarding the damaged wall near the grade 2 listed gate pillars at Hall corner, including additional quotes sought.
 - iv) To discuss changing the name of Glapwell Football Ground to Glapwell Community Sports Facility.
 - v) To discuss reviewing the booking forms for Hall Corner.
 - vi) To discuss the tidying up of Chapel Garden at Hall Corner and to consider the hiring of a Mini Digger and a Skip.
 - vii) To consider the purchasing of an Interpretation Panel and bench for Chapel Garden at Hall Corner.
 - viii) To consider the provision and installation of lighting on the Chapel Garden at Hall Corner.
 - (b) Traffic Matters (Standing item); and to discuss and receive updates from the Clerk.
 - © To discuss and receive update on the Community Speed-watch Group
 - d) To discuss and receive update on the Playground facilities on the Green (Standing Item)
 - e) To consider and approve the purchasing of Lamp-Post Poppies.
 - f) To consider and approve the purchasing of wreathes.
 - g) To consider and approve the purchasing of a till for the bar.
 - h) To consider and approve the purchasing of a works mobile phone for the Clerk.
 - i) To consider and approve the purchasing of additional waste bins and dog mess bins on The Hill.
 - j) To discuss the Parish Council Facebook Page
 - k) To discuss the Parish Council's Recording of Meetings Policy and;
 - 1) To consider whether the Parish Council resolves to record and stream meetings as per its Recording of Meetings Policy: *The Council may itself photograph, film, record or broadcast meetings and can retain, use or dispose of such material in accordance with its retention and disposal policies.*
- Adopted 15th May 2025. Minute Number: 187/25 c) xviii
- 2) If resolved, to consider how long such recordings will be retained.
 - 3) To consider updating the Parish Council Recording of Meetings Policy.
 - l) To consider adopting a Retention and Disposal Policy
 - m) To consider adopting an Annual Leave Policy and Statement
 - n) To consider adopting an IT Policy
 - o) To note the new piece of legislation regarding Martyn's Law and to update our Risk Assessments accordingly.
 - p) To discuss MUGA hire rates for local residents.
 - q) To discuss the reviewing of the booking forms for the MUGA and Hall Corner.
 - r) To discuss Village Hall Hire charges.
 - s) To discuss bar hire charges.
 - t) To discuss stock control.
 - u) To discuss participating in the DCC Minor Maintenance Scheme (MMS) for 2025/26
 - v) To discuss updating the Photo Gallery of Councillors on the Parish Council Website
 - w) To discuss Sponsorship of Flowerbeds.
 - x) To discuss the piece of land at the back of the Young Vanish.
 - y) To discuss the Calendar of events and diary dates for 2025/26 & 2026/27

- Glapwell Fireworks Friday 31st October 2025.
- Glapwell Carnival July 2026.

13 Finance

- a) To receive the Statement of Accounts
- b) To receive the report on items of income
- c) To receive the schedule of payments
- d) To receive budget monitoring report and to consider risk assessment/insurance implications for items approved this meeting.

Confidential items

- 14 a) To discuss HR matters – Feedback from Staff Appraisals.

Non confidential items

- 15 Date, time, and place of next meeting.